

KINDRED PLANNING & ZONING COMMISSION MEETING MINUTES

Monday, December 16, 2024 | 6:30 pm | Kindred City Hall

MEETING CALLED TO ORDER AT 6:30 pm by Chair Kersting with Members Cao, Lammers, and Ronningen present. Absent: Member Woller. Others present: Auditor Arnaud, PWS Schock, Matt Hall, Mark Ottis, Adam Spelhaug, Tony Sager.

APPROVAL OF MEETING MINUTES

MOTION, passed – To approve meeting minutes of 11/18/24. Lammers moved, Ronningen seconded. RCV (Roll Call Vote); MCU (Motion Carried Unanimously).

NEW BUSINESS

2025 Planning & Zoning Meeting Calendar – Reviewed the 2025 meeting dates; Jan and Feb regular meeting dates fall on observed holidays, so those meetings will be moved to the following business day (Tues, Jan 21 and Tues, Feb 18).

OLD BUSINESS

P&Z Permit Application Fees – Arnaud noted that the P&Z recommended fees were provided to City Council at the Dec 4 meeting (recommendations as follows: Conditional Use Permit \$300; Variance \$500; Zoning Request \$750; Preliminary and Final Plat \$1,000 each; remove lot split from ordinance and app; remove hook-up fees from app). Council also received the 3-year history of legal expenses and number of requests for last 5 years. Council Member Johnson offered to contact other communities to get additional comparisons; Council tabled the topic to the Jan 2, 2025 meeting. P&Z members still recommend the fees presented.

Meadow Trails (Plains 3rd Addition) – Matt Hall shared that the developer team is preparing to submit the application for the preliminary plat, with hopes to hold the public hearing at the Jan P&Z meeting. The group is holding the pre-application conference meeting (required by the land subdivision ordinance) immediately following today's P&Z meeting.

ORDINANCES

Chap 4-0609 General Fencing and Screening Requirements – No new updates available. Need to identify tree species that can be used for natural screening.

Chap 4-0707 Lot Splits – Discussed removing this ordinance last month, as the process could be handled through the platting ordinance process. Kersting and Lammers would like to consider removing it; Lammers suggested members review both of these ordinances, make notes, and complete the revisions together along with any others that may come up.

PLANNING

Comprehensive & Transportation Plan (CTP) – The public input survey has been extended! Encourage all to participate.

PERMIT REPORT

One new building permit was issued for an accessory structure, a warming house for the ice rink.

ADDITIONS – none.

ADJOURNMENT – **MOTION**, passed – To adjourn meeting at 6:41 pm. Ronningen moved, Lammers seconded. RCV, MCU.

(Minutes subject to board approval. Agenda deadline is noon Monday the week before the meeting.)

Sue Kersting, Chair

Tabitha Arnaud, City Auditor

Date approved