

KINDRED CITY COUNCIL SPECIAL MEETING MINUTES
03-26-2021 at 10:00am – Kindred City Hall

Board Present: Mayor DuBord, CMs Spelhaug, Amerman (via MS Teams), Stoddard, and Peraza.
Others present: City Engineer Brandon Oye, Building Inspector Mike Blevins, PWS Rich Schock, City Auditor Tabitha Arnaud.

Meeting called to order at 10:05am.

1. Lagoon Project Update

City Engineer Brandon Oye reviewed the project plans and specifications. The plan involves moving the lagoons from the East side of County Hwy 15 to the West side of Kindred, off of 53rd St SE and 163rd Ave SE, in Davenport Township. The site will consist of 4 cells, covering approximately 30 acres of the 40-acre site. A city-use-only access will be included for septic dumping into the ponds. Feed is all gravity so there is no need for electric pumps at the site.

The force main route had to be revised slightly to accommodate easement concerns for some property owners and other utilities. The proposed force main route has been staked so Moore Engineering and the Public Works Committee could walk the route for an on-site evaluation. Considering the number of water/sewer service connections to homes/businesses, as well as other utility services and driveways that must be crossed, the force main construction will be completed with a mixture of open cutting and underground boring. The main lift station on 3rd Ave S will be getting an upgrade, as well as the sewer line on 3rd Ave from Elm St to Linden St. The building will be removed and a large stainless-steel panel will be installed above ground, along with an LP tank. There will be notices provided to those property owners that will be directly affected by the construction, as well as providing information to the community on when streets may be closed. Weekly project manager meetings will be held to review and provide updates to any schedule changes.

Discussed potential for any drainage improvements that could be done if contractors are already working in the areas of need, possibly the sidewalk intersections along Elm. Brandon said the bid states the areas of construction must be put back into existing condition or better, but if the scope of work is too great it should be a separate project. Will note and review as the project progresses.

The Woodlawn/Evergreen force main connection has not officially been located, however, good data received shows the connection to the City's force main could be made at the intersection of 53rd St SE and Hwy 15 in the SE corner. If the location of the line is farther south, a change order for the project could be approved during the construction.

It is hopeful that the project will be able to be completed in the 2021 construction season, but alternate bid options were presented with a completion date of 2022. This would provide contractors more options/flexibility on bidding, as well as considering potential shortage of PVC piping supplies. The engineer's cost estimate for construction is about \$5 million. The project bids will be advertised by March 31st with an electronic bid opening date set for April 27th. The awarding of the bid could be completed on the May 5th city council meeting, unless a special meeting is scheduled after the bid opening.

Discussion on calculations for liquidated damages after substantial and final completion; how weather or seasonal conditions are determined by Moore Engineering, council asked ME to track weather related delays separately for records. Also discussed the option to provide a system operation manual, in addition to the project manual, to have in our public works files.

MOTION – To approve the Plans and Specifications for the Sewer Improvement District 2019-1; Spelhaug moved, Stoddard seconded. RCV; Motion Carried Unanimously.

MOTION – To authorize the Auditor to Advertise for Bids for the Sewer Improvement District 2019-1; Spelhaug moved, Peraza seconded. RCV; Motion Carried Unanimously.

2. Code Enforcement: CHS Building at 144 Rustad Drive

Building Inspector Mike Blevins stated that a dangerous building notice was issued for the building on the corner of Sheyenne St and Rustad Drive as it is severely dilapidated and harboring stray animals and birds. CHS/Dakota Ag contacted CM Spelhaug and they said they had planned to do something with the building this year anyway, and this would help give them the extra incentive to complete it. However, the timeline of 30 days would be too short for completion so they are requesting an extension. Council agreed an extension would be allowable. Mike Blevins said they would need to contact him for a demo permit and the ND Dept of Environmental Quality for the proper steps on the health end of the demolition.

MOTION – To approve Notice of Dangerous Building extension for 144 Rustad Dr to August 31, 2021; Stoddard moved, Peraza seconded. RCV; Motion Carried Unanimously.

Meeting adjourned at 10:59am.

Tabitha Arnaud, City Auditor

Jason DuBord, Mayor

Date approved